**REQUEST FOR SERVICE IN A FOREIGN COUNTRY**

[*SUPREME/DISTRICT/MAGISTRATES*] **Delete all but one** COURT OF SOUTH AUSTRALIA

[*COURT OF APPEAL*] **If applicable**

CIVIL JURISDICTION

[*MINOR CIVIL*] **If applicable**

[*NAME OF LIST*] LIST **If applicable**

**Please specify the Full Name including capacity (eg Administrator, Liquidator, Trustee) and Litigation Guardian Name (if applicable) for each party. Each party should include a party number if more than one party of the same type.**

First Applicant

First Respondent

First Interested Party

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | | | | |
| **Party Title** | **Full Name (including Also Known as, capacity (eg Administrator, Liquidator, Trustee) and Litigation Guardian Name (if applicable))** | | | | |
| Name of law firm / solicitor  **If any** |  | | |  | |
| **Law Firm** | | | **Solicitor** | |
| Address for service |  | | | | |
| **Street Address (including unit or level number and name of property if required)** | | | | |
|  |  |  | |  |
| **City/town/suburb** | **State** | **Postcode** | | **Country** |
|  | | | | |
| **Email address** | | | | |
| Phone Details |  | | | | |
| **Type - Number** | | | | |

**Duplicate panel if multiple Parties**

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| **Request**  **Mark appropriate section below with an ‘x’**  I, [*the solicitor for*] [*party title*][*name*], request that [*documents to be served*] be transmitted  [ ] in accordance with the [*name of convention or law of foreign country*].  [ ] through the diplomatic channel to [*name of country*]for service on the [*party title*] [*name*] at [*address for service*] or elsewhere in [*name of country*].  **Undertaking**  I personally undertake to be responsible for the expenses incurred by the Court in respect of the requested service of documents and, on receiving due notification of the amount of the expenses incurred, will pay the amount to the Registrar of the Court. |